

**ADMINISTRATIVE INTERNAL USE ONLY**

18 April 1979

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MEMORANDUM FOR:

Chief, NFAC Administrative Staff

FROM :

Chief, Publications & Presentations Group, NFAC

SUBJECT : OMB Circular on Employee Parking

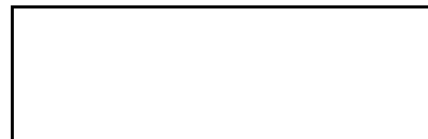
1. Parking fees, if instituted, will place a heavy burden on many PPG employees. PPG operates six days a week, twenty-four hours a day. Employees who work the second and third shifts literally have no means to get to the Agency except by car.

2. PPG night personnel or those who work irregular hours live in widely scattered areas in the metropolitan area. Car pools are all but impossible to form. For example, the PPG Registry's normal work day commences at 0500, and members of the Section participate in this early shift on an alternating basis. In addition, when the President is away from Washington, the Registry is responsible for delivering the PDB to the White House for transmittal to him wherever he may be. Delivery times vary. Currently, members of the Registry are reporting for duty at 0400 to provide this service. Hours such as these are not conducive to the formation of car pools nor to taking public transportation.

3. In many instances job requirements are such that an individual cannot be in a car pool and must drive alone. I do not feel that a person should be penalized by having to pay full parking costs because he or she is carrying out a job assignment, especially after normal duty hours.

4. I agree that we should encourage car pools and the use of public transportation. I believe, however, that employees who work at night or have irregular hours should be exempted from parking fees or pay, at most, only nominal fees.

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